

Appendix 2

PRESTON CITY COUNCIL – COUNCIL PROCEDURE RULES

10 Questions and Debate by Members

10.1 Scope of Questions

A member of the Council may ask:

- a member of the Cabinet
- a lead member
- the Chair of any Committee, Sub-Committee or Scrutiny Panel
- representatives on outside bodies

any question on a matter falling within:

- the responsibilities of the Leader and Executive Member, as set out in Part 3 of the Constitution; or
- the Terms of Reference of any Committee or Sub-Committee.

10.2 Questions may be addressed to Members appointed to serve on outside bodies provided that the questioner has given written notice on details of the question to the relevant Member and Head of Member Services at least 72 hours before the day of the relevant Council meeting. (72 hours before the day of the relevant Council meeting means, for example, no later than 12 noon on Monday prior to a Council meeting at 1.00pm on Thursday.

10.3 Response

An answer may take the form of:

- (a) a direct oral answer;
- (b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- (c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

10.4 Supplementary Question

Any Member may ask a supplementary question or make an observation on the original question or the reply subject to the Mayor's discretion to close the debate after 20 minutes. The Member who answered the original question will have the Right to Reply at the close of debate.

10.5 Duration

The time allocated for questions and debate will be one hour.

15 Previous Decisions and Motions

15.1 Motion To Rescind A Previous Decision

A motion or amendment to rescind a decision made at a meeting of Council within the past six months cannot be moved unless the notice of motion is signed by at least 19 Members.

15.2 Motion Similar To One Previously Rejected

A motion or amendment in similar terms to one that has been rejected at a meeting of Council in the past six months cannot be moved unless the notice of motion or amendment is signed by at least 19 Members. Once the motion or amendment is dealt with, no-one can propose a similar motion or amendment for six months.